



Virginia Cooperative Extension

Virginia Tech • Virginia State University

Danville Master Gardeners
"Spring to Green" Conference
326 Taylor Drive
Danville, Virginia 24541

July 3, 2017

Dear Garden Enthusiast:

The Danville Master Gardeners (DMG), in partnership with the Virginia Cooperative Extension, are offering the "Spring to Green" Conference on **Saturday, February 3, 2018** (Snow date is Saturday, February 10, 2018), at the Institute for Advanced Learning and Research (IALR), 150 Slayton Avenue, Danville, VA 24540. Please check out the great location www.ialr.org.

This year we are pleased to once again be offering learning centers in addition to a wide array of vendors. The lunch meal will be a sit down buffet with wait staff. Be sure to invite your customers and friends to attend!

The DMG invite you to join us as a vendor selling garden related products on site for this event. Plants for sale are especially well received by the participants. You may choose one of the following display set ups:

- 1) Open space: 3' deep; 8' long with 2 chairs (no table) \$50 OR
- 2) 1-- 8' exhibit table with 2 chairs \$60 (Bring your table \$50) OR
- 3) 2 spaces with 8' exhibit table (\$85) (Bring your table \$75)

IALR's policy will not allow anyone to bring in outside food. The lunch buffet is \$30 each with snacks and beverages that are subsidized by the DMGs. Please remember to include your lunch fees with the vendor fee in submitting your application.

Times to visit the vendors will be available throughout the day and noted in the program. On the day of the event, set-up is at 7:00 a.m., break-down will begin at 4:00 p.m. and needs to be completed by 5:00 pm. A Master Gardener will be available to assist you in set up and take down, but not with sales. You will need to provide your own staff to stay with the booth at the event.

Enclosed is the Vendor Application form which needs to be completed and returned with your check by **January 19th, 2018** to meet the printing deadline. Time is important, as display booths will be reserved on a first-come-first-served basis.

We hope you will consider participating in the DMG "Spring to Green" Conference as you make your plans for the 2018 season. Please contact us for questions and visit the DMGA website: www.danvillemastergardeners.org for "Spring to Green" updates.

Sincerely,
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