

July 31, 2019

Dear Garden Enthusiast:

The Danville Master Gardener Association (DMGA), in partnership with the Virginia Cooperative Extension, will offer its annual ***Spring To Green Event*** on **Saturday, February 1, 2020** (Snow date is Saturday, February 8, 2020), at the Olde Dominion Agricultural Complex, 19783 US Hwy 29, Chatham, VA. Please check out the **NEW location** <http://oldedominionagriculturecomplex.com/>.

DMGA invites you to join us as a vendor selling garden related products on site for this event. Plants, in particular, are popular with attendees. **Details on vendor space rentals are on the enclosed application form. Please note that your application form and check must be received by 5:00 p.m. on Thursday, January 16, 2020, to meet the printing deadline to include your vendor information in the program.**

There will be ample time to visit vendors, and times are noted in the pre-event brochure and in the event program. There is a double covered unloading/loading area on the north side of the building with an entrance directly into the vendor area. Vendors may set up on Friday, January 31 from 12 noon until 5:00 p.m. On Saturday, February 1, vendors may set up at 7:00 a.m. Break-down begins at 3:30 p.m. and must be completed by 5:00 pm. Master Gardeners and 4-H members will be available to assist setting up and taking down. You will need to provide your own staff at your table and conduct your own sales.

An optional hot lunch buffet is available for **\$16 per person**. A menu for the buffet is listed on the enclosed application form. Continental breakfast items, coffee, and hot tea will be available during the morning beginning at 8:00 a.m. **Please include lunch fee(s) with the vendor fee when submitting your application form.**

Again, the completed Vendor Application form (enclosed) and your check must be received by 5:00 p.m. on Thursday, **January 16, 2020** to meet the **printing deadline**. Vendor space (about 18 spaces) and tables are reserved on a first-come-first-served basis, so please reserve soon. We hope you will consider participating in the ***Spring To Green Event 2020***. Please spread the word and invite friends and customers. Feel free to contact us with questions and visit the DMGA web site, www.danvillemastergardeners.org, for updates.

Sincerely,

Debra Bailey
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