

August 20, 2023

Dear Garden Enthusiast:

The Danville Master Gardener Association (DMGA), in partnership with the Virginia Cooperative Extension, will offer its annual **Spring to Green Conference on Saturday, February 3, 2024** at the Olde Dominion Agricultural Complex, 19783 US Hwy 29, Chatham, VA.

DMGA invites you to join us as a vendor selling garden-related products on site for this event. Plants, seeds, garden tools, pottery and other gardening items are popular with attendees. Details on vendor space rentals are on the attached application form. Please note that your application form and check must be received by **5:00 p.m., January 5, 2024** to meet the printing deadline to include your vendor information in the program.

The conference will have 150-175 attendees and there will be ample time to visit vendors during registration, breaks and lunch. There is a double covered unloading/loading area on the north side of the building with an entrance directly into the vendor area. Vendors may set up Friday, February 2, from 12:00 p.m. until 5:00 p.m. On Saturday, February 3, vendors may set up from 7:00 – 8:00 a.m. Breakdown begins at 3:30 p.m. and must be completed by 5:00 p.m. **You will need to provide your own staff at your table and conduct your own sales and setup.**

An **optional box lunch can be ordered with your vendor application form.** Several choices of sandwich or salad, including a Greek salad, each with a side and homemade dessert, will be available for **\$17.00** per person, provided by Angela's Creative Catering. We will contact you in January for your lunch choice. Coffee, tea, water and soft drinks will be available throughout the day.

Again, the completed Vendor Application form (attached) and your check for the vendor fee plus box lunch fees must be received by 5:00 p.m., January 5, 2024, to meet the printing deadline. Vendor space (maximum of 12 tables) is reserved on a first come basis, so please reserve soon.

We hope you will consider participating in the **Spring to Green Conference 2024**. Please spread the word and invite friends and customers. Feel free to contact us with questions and visit the DMGA web site. www.danvillemastergardeners.org, for updates and information about our mission and the volunteer work we do in the community.

Sincerely,

Debra Bailey
Spring to Green Chairman
Danville Master Gardener Association

Vendor Contacts: Elizabeth Lattime at 743-244-0917, Julia Sparrow 434-432-4155, Gayle Thompson or Virginia Cooperative Office at 434-799-6558